Brightlink Learning

Teaching and Learning Policy

Scope and Purpose of Policy

This policy provides a framework for creating excellent teaching and learning at Brightlink Learning in every aspect of training delivery and support. It applies to all members of the Brightlink community.

Policy Statement

Brightlink values learning and development and recognises that learning occurs in many settings, both formal and informal. Brightlink facilitates learning for academic, vocational, business, social and personal purposes. Brightlink provides quality training and intervention programmes for learners and service users from diverse social and cultural backgrounds in a wide variety of learning contexts. In all its activities, Brightlink aspires to be an organisation in which all are committed to their own learning and development and to that of others. Accordingly, Brightlink is committed to the continuous improvement of its programmes of study and services in order to serve its students and its communities effectively. Brightlink want to ensure that staff, volunteers, associates, partners and learners gain excellent knowledge, understanding, skills and habits of mind which lead to successful completion of and implementation of any training, meaningful and sustainable employment and any development and progression an individual identifies for themselves as a goal.

 General Principles

Brightlink is committed to:

1. Focus on learning
   The purpose of teaching is to enable active and positively reinforced learning. A central focus of Brightlink, wherever possible is therefore the provision of environments that promote high quality, differentiated learning and inclusivity.
2. Developing the skills needed for life and work.
   It will encourage anyone undergoing training to develop the skills of learners to think critically, be reflective in their actions, to apply their skills and knowledge, to behave ethically and to make informed decisions.
3. Promoting active and positive learning.
    Brightlink will actively engage anyone participating in their training in learning and promote ownership and responsibility for the learning process. These activities will involve both autonomous learning and collaborative learning. Learning will be underpinned by positive reinforcement and effective assessment for learning strategies which will ensure the provision of quality feedback to learners and teach learners to receive feedback positively and use it to effectively improve their work.
4. A learner centred approach. The teaching and learning activities offered will accommodate diverse backgrounds and needs by using a range of stimulating learning styles.
5. Brightlink will design and deliver programmes of study in a way that is responsive to the needs of service users, the local community and economic business drivers.
6. Recognising prior learning Brightlink acknowledges that all students bring an element of relevance to knowledge, skills, attitudes and beliefs to the learning environment. Brightlink will formally recognise this prior learning where this is educationally appropriate to empower and enable.

7. Brightlink will ensure that teaching and learning are continuously improved using a quality cycle (Plan-Do-Review- Improve). This includes regular review of all training involving consideration of feedback from all service users and key stakeholders, both internal and external.
8. Brightlink will support teacher/ trainer enquiry into teacher and learner pedagogy, and the sharing of the results of this enquiry with others in their communities of practice.
9. All training will be delivered by trainers who are qualified, trained and participating in regular relevant CPD.

All teachers/ trainers will:

1. Explain learning aims to learners and check their understanding.
2. Model the standards learners are required to achieve and help them recognise when they have achieved that standard.
3. Demonstrate high expectations and raise aspirations by helping students believe they can improve on their past performance and achieve to their full potential.

Location and Access to the Policy

This is available from the Brightlink website and may be out of date if printed.

Date approved: July 2014

Date last reviewed: September 2017

Next review date: September 2018

Accessible to Learners: Yes